

Board Members

Queen E. Bowman
Ron Jaicks
Rodney Profit, Chair
Art Shields, Vice Chair
Cecil Toulon

**Executive Director**

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Deputy Director

Meredith Murray
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Dorchester County Board of Elections and Registration

201 Johnston Street, St. George, South Carolina 29477

Minutes

Thursday, April 20, 2017

County Council Conference Room, St. George

Attending: Mr. Art Shields, Vice Chair; Ms. Queen Bowman; (Members attended via teleconference: Mr. Rodney Profit, Chair; Mr. Ron Jaicks; Mr. Cecil Toulon); Mr. Todd Billman, Executive Director; Ms. Meredith Murray, Deputy Director.

1. Call to Order of board meeting

Meeting called to order at 4:45 p.m. by Chairman, Mr. Rodney Profit.

2. Review minutes of previous meeting

Mr. Shields made a motion seconded by Ms. Bowman, all in favor to approve the March 16th minutes.

3. Public Comment

None

4. Director's Report

- a. *HR Policy & Procedure Manual- Mr. Billman reported that the staff attended the overview sessions for the new HR Policy and Procedure Manual. He then met with the staff to have a discussion/question session about the manual.*
- b. *SEC Audit/Director's Webinar – Mr. Billman reported that our SEC area representative, Mr. Terrance Foulks, visited his office to conduct a review of our department's minutes and policies and the county's policy and procedures manual. Mr. Billman also mentioned that he and a few other directors met with the SEC to discuss upcoming legislation and training opportunities.*
- c. *Document Imaging – Ms. Murray gave an update that the document imaging is going smoothly and ahead of schedule.*
- d. *Meeting with Town of Summerville Finance Committee - Mr. Billman met with the Town of Summerville concerning the cost of using their polling locations vs the county's polling locations. Our board unanimously agreed to uphold any ordinance written by the Town of Summerville.*

5. Unfinished Business

- a. *Board Members - Still awaiting status of reappointments.*

6. New Business – No new business.**7. Adjournment – Mr. Toulon made a motion, seconded by Ms. Bowman, all in favor to adjourn the meeting at 5:05 p.m.**

Respectfully Submitted,

Meredith Murray

Rodney Profit, Chairman